

APPROVED

Crescent View West Public Charter

Minutes

Regular Board Meeting

Operated by Crescent View West Public Charter Inc A California Non-Profit Public Benefit Corporation

Date and Time

Thursday April 18, 2024 at 4:00 PM

Location

Meeting Location: 4065 W. Ashcroft Ave, Fresno, CA 93722

Satellite Location: 177 Holston Drive, Lancaster, CA 93535

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 234 686 056 027

Passcode: ZvF5sa

Or call in (audio only)

[+1 657-207-0015,,488212300#](#)

Phone Conference ID: 488 212 300#

MEETING LOGISTICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing publiccomments@cvwest.org. The public may also provide comments during the "Public Comment" section of the meeting agenda.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

Directors Present

Arthur Renney, Carol Stanford (remote), Gary Renner, Phillip Lien, Victoria Hancock (remote)

Directors Absent

None

I. Opening Items

A. Call the Meeting to Order

Board President Renney requested Rajpreet Kaur read aloud the notices regarding meeting logistics and accommodations.

Arthur Renney called a meeting of the board of directors of Crescent View West Public Charter to order on Thursday Apr 18, 2024 at 4:00 PM.

B. Roll Call and Establishment of Quorum

At the request of Board President Renney, Rajpreet Kaur performed a board member roll call and a quorum was established.

Board President Renney then introduced Vanessa Mendoza, who performed a roll call of the learning center locations that joined the meeting via a two-way teleconference line.

C. Pledge of Allegiance

Board Member Lien led the pledge of allegiance.

D. Staff Introductions

Jeff Brown, CEO

Shellie Hanes, Superintendent

Gagandeep Gill, Area Superintendent

Ide Rodriguez-Tarango, Principal

Jeff Martineau, V.P. of Charter Relations

Amy McIntosh, Regional Director of Student Services

Bill Thompson, Legal Counsel

Guita Sharifi, CFO, LLAC

E. Approve Agenda for the April 18, 2024, Regular Public Meeting of the Board of Directors

Phillip Lien made a motion to approve Agenda for the April 18, 2024, Regular Public Meeting of the Board of Directors.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock Aye

Phillip Lien Aye

Roll Call

Arthur Renney Aye
Gary Renner Aye
Carol Stanford Aye

F. Approve Minutes of the February 15, 2024, Regular Public Meeting of the Board of Directors

Gary Renner made a motion to approve the minutes from Regular Board Meeting on 02-15-24.

Phillip Lien seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Carol Stanford Aye
Victoria Hancock Aye
Phillip Lien Aye
Arthur Renney Aye
Gary Renner Aye

G. Approve Minutes of the March 7, 2024, Regular Public Meeting of the Board of Directors

Carol Stanford made a motion to approve the minutes from Regular Board Meeting on 03-07-24.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Phillip Lien Aye
Gary Renner Aye
Victoria Hancock Aye
Carol Stanford Aye
Arthur Renney Aye

II. Consent Agenda

A. Consent Agenda Items

Board President Renney announced the following consent agenda items:

1. The revised Uniform Complaint Policy and Procedures
2. The revised Academic Integrity and Plagiarism Policy, an update to the school's 2024-2025 Parent-Student Handbook

Board President Renney then asked if any member would like to discuss any of the agenda items for action separately. Hearing none, Board President Renney asked for a motion to approve the consent agenda items.

Phillip Lien made a motion to approve the consent agenda items.

Gary Renner seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Carol Stanford Aye

Phillip Lien Aye

Gary Renner Aye

Victoria Hancock Aye

Arthur Renney Aye

III. Public Comment

A. Public Comment

At the request of Board President Renney, Rajpreet Kaur read the following announcement for members of the public:

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

Board President Renney asked if there were any members of the public who wished to offer public comment. There were no members of the public who offered public comment or submitted written comment.

IV. School Reports and Information

A. Finance Update

Guita Sharifi directed the board to the Hanmi Bank Revolving Line of Credit (RLOC) financial update included in the board packet and reviewed the school's credit amount, including the current interest rate of 9.0%, which is unchanged from the previous RLOC update provided to the board. Ms. Sharifi then reviewed the expiration date, the current RLOC withdrawal amount, and the RLOC covenants ratios as of February 29, 2024.

Ms. Sharifi discussed the state budget and deferral plans for the 2024-2025 school year. She informed the board she will provide the board with additional details during the June board meeting, after the Governor's May revision is released.

Lastly, Ms. Sharifi provided an update on the Title 1 funding that was approved in the federal budget.

Board President Renney thanked Ms. Sharifi for her update.

B. Legislative Update

On behalf of Bob Morales, Mr. Thompson provided the board with an update on legislative activities and ongoing efforts of the LLAC External Affairs division.

Board President Renney thanked Mr. Thompson for his update.

C. Principal and WIOA Update

Ide Rodriguez- Tarango presented a report on the school's current enrollment and student demographics. She then shared a few highlights from recent school events, including State testing, and college and career night. Ms. Rodriguez-Tarango then introduced school counselor, Mariana Arroyo, who shared about counseling services.

Ms. Rodriguez-Tarango then informed the board there are currently 17 students enrolled in the WIOA program.

Board President Renney thanked Ms. Rodriguez-Tarango for her report.

D. Local Control and Accountability Plan Goals and Metrics

Rafael Aguilar greeted the board and directed them to the LCAP goals and metrics located in their board packet. Mr. Aguilar reviewed the yearlong process to develop and finalize the LCAP goals and metrics and the engagement of school staff, parents, students, and community partners to provide feedback on the LCAP.

Mr. Aguilar then reviewed each of the school's four goals and discussed a few highlights and areas of improvement.

- Goal 1: Increase academic progress: 100% teachers are highly qualified and appropriately assigned. There was an increase in reading and math scores. Metrics to improve: credit completion.
- Goal 2: Students will gain skills for college and career readiness: 100% of instructional materials aligned to state standards and 100% of students have access to a broad course of study. There has also been an increase in CTE Course Completion rate. Metrics to improve: 5-Full Implementation and Sustainability in the Implementation of state standards and EL Courses.
- Goal 3: Increase student retention rate: All metrics were met. Success Rate, Retention, and Attendance are all over 85%. The focus is to continue to increase the school's retention rate.
- Goal 4: Increase educational partner engagement: All metrics were met.

Board President Renney thanked Mr. Aguilar for his presentation.

E. School Survey Report

Rafael Aguilar directed the board to the school survey report located in their board packet. Mr. Aguilar explained the three survey sections and shared a few highlights.

- Student survey areas included: school climate, connectedness and engagement, social-emotional self-awareness, self-regulation, social awareness, relationship skills, decision making, future goals/college career, and civic engagement.
- Parent/guardian survey areas included: Safety & Connectedness, Time & Interaction, Communication & Engagement, Building Relationships, Building Relationships for Student Outcome, and Seeking Input for Decision Making.
- Staff survey areas included: School Climate, Culture & Vision/Mission, Academic Instruction, & Social Emotional Learning (SEL), Communication & Engagement, Leadership Perception, and Professional Development and Partnerships.

Mr. Aguilar asked the board if they had any questions.

Board Member Stanford commented on the high rate of participation and praised the staff for their great work. Mr. Aguilar complemented the staff for their hard work and dedication.

Board President Renney thanked Mr. Aguilar for his presentation.

F. CDE Notification of 2022-2023 Annual Determination Pursuant to the Individuals with Disabilities Education Act and Selection for 2023-2024 Special Education Monitoring Activities

Amy McIntosh directed the board to the letter located in their board packet and explained that in support of the implementation of IDEA, the California Department of Education (CDE) sends each school an annual determination letter indicating the school's status related to special education compliance.

Ms. McIntosh then explained the CDE reviews LEA data to identify the monitoring tier and level based on the LEA's overall performance in meeting the needs of students with disabilities (SWD) in a number of areas, including academic achievement, student success, school climate, disproportionality, and compliance with regulatory requirements. Ms. McIntosh reported that for the 2024 year, the school received a determination of Targeted Level 3, Needs Assistance monitoring level – meeting the requirements of the IDEA, Part B. Ms. McIntosh then discussed how the CIM team will monitor and address these areas.

Finally, Ms. McIntosh asked the board if they had any input or questions.

Board President Renney thanked Ms. McIntosh for her report.

G. 2024-2025 Draft Board Meeting Dates

Board President Renney directed the board to the draft 2024-2025 regular board meeting calendar located in their board packet and requested the board to review the meeting dates, times, and meeting locations.

V. Action Items

A. The Board will be asked to approve the amended Conflict of Interest Code

Jeff Martineau directed the board to the amended Conflict of Interest (COI) Code, which includes the new position of Chief Operating Officer, as presented during the previous regular board meeting. Mr. Martineau then recommended the board approve the amended COI Code.

Board President Renney thanked Mr. Martineau and asked for a motion.

Carol Stanford made a motion to approve the amended Conflict of Interest Code.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock Aye

Arthur Renney Aye

Gary Renner Aye

Carol Stanford Aye

Phillip Lien Aye

B. The Board will be asked to approve the Declaration of Need (DON) forms as a prerequisite to the issuance of an emergency permit and/or limited assignment permit for teachers at the School for the 2024-2025 School Year per California Code of Regulations §80026

Gagandeep Gill reminded the board of the purpose of the annual Declaration of Need (DON) forms, which ensure the school's eligibility to apply for emergency and/or limited assignment permits for teachers. Ms. Gill explained the DON will allow qualified individuals to be authorized to serve in their teaching assignment while they are working towards completing the credential requirements for the educator's assignment. Ms. Gill then reviewed the areas of anticipated need for fully qualified educators, limited assignment permits, and efforts to recruit certificated personnel. Ms. Gill explained the school is anticipating 35 permits for the 2024-2025 school year.

Ms. Gill recommended the board approve the DON form for the school for the 2024-2025 school year.

Board President Renney thanked Ms. Gill and asked for a motion.

Phillip Lien made a motion to approve the Declaration of Need (DON) forms as a prerequisite to the issuance of an emergency permit and/or limited assignment permit for teachers at the School for the 2024-2025 School Year per California Code of Regulations §80026.

Gary Renner seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Gary Renner	Aye
Victoria Hancock	Aye
Carol Stanford	Aye
Arthur Renney	Aye
Phillip Lien	Aye

VI. Additional Corporate Officers and Board Members' Observations and Comments

A. Observations and Comments

Jeff Brown thanked the staff for their reports and discussed the importance of focusing on the future.

Shellie Hanes thanked Ms. Arroyo for her great work.

VII. Closed Session

A. Adjourn open public Board meeting to go into closed session

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

(Government Code section 54957(b)(1).)

Title: Superintendent

2. CONFERENCE WITH LABOR NEGOTIATOR

(Government Code section 54957.6)

Agency designated representative: Steve Churchwell or Jenni Krengel

Unrepresented Employee: Area Superintendent

Gary Renner made a motion to adjourn open public Board meeting to go into closed session.

Phillip Lien seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Phillip Lien	Aye
Carol Stanford	Aye
Victoria Hancock	Aye
Gary Renner	Aye
Arthur Renney	Aye

B. Adjourn closed session and reconvene to open public Board meeting

Carol Stanford made a motion to adjourn closed session and reconvene to open public Board meeting.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock Aye
Gary Renner Aye
Arthur Renney Aye
Carol Stanford Aye
Phillip Lien Aye

C. Report of action taken or recommendations made in closed session, if any

Board President Renney stated no action was taken in closed session for:

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

(Government Code section 54957(b)(1).)

Title: Superintendent

2. CONFERENCE WITH LABOR NEGOTIATOR

(Government Code section 54957.6)

Agency designated representative: Steve Churchwell or Jenni Krengel

Unrepresented Employee: Area Superintendent

VIII. Action Item

A. The Board will be asked to review and approve the salary range for Area Superintendent compensation

Following the board's opportunity to hear a presentation from Steve Churchwell, Bill Thompson recommended the area superintendent base salary range be increased to \$170,000-\$198,750.

Board President Renney thanked Mr. Thompson and asked for a motion to approve the area superintendent compensation range based upon the analysis memo prepared and presented by the Buchalter Law Firm.

Gary Renner made a motion to approve the salary range for Area Superintendent compensation.

Phillip Lien seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Gary Renner Aye
Arthur Renney Aye
Phillip Lien Aye
Carol Stanford Aye
Victoria Hancock Aye

IX. Closing Items

A.

Next Regular Board Meeting Date: June 6, 2024, 4:00pm

B. Adjourn Meeting

Carol Stanford made a motion to adjourn the meeting.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Arthur Renney Aye

Carol Stanford Aye

Victoria Hancock Aye

Gary Renner Aye

Phillip Lien Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:52 PM.

Respectfully Submitted,
Gary Renner

Accommodations. All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to publiccomments@cvwest.org. Documents are also available for public inspection at the Meeting Location noted on this agenda.