

APPROVED

# Crescent View West Public Charter

## Minutes

### Regular Board Meeting

Operated by Crescent View West Public Charter Inc A California Non-Profit Public Benefit Corporation

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#### Date and Time

Thursday May 4, 2023 at 4:00 PM

#### Location

**Meeting Location:** 4065 W. Ashcroft Ave, Fresno, CA 93722

**Remote Location:** 177 Holston Drive, Lancaster, CA 93535

#### Or Join Using the Meeting Link:

[https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F\\_%23%2F%2Fmeetup-join%2F19%3Ameeting\\_Yjc0Mzk1M2EtMzdlZS00YTczLTg5NTMtZGY3YTg4M2IzYTgy%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=252d2322-75a4-4440-a070-73af350e0e47&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true](https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2F%2Fmeetup-join%2F19%3Ameeting_Yjc0Mzk1M2EtMzdlZS00YTczLTg5NTMtZGY3YTg4M2IzYTgy%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=252d2322-75a4-4440-a070-73af350e0e47&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true)

#### Or Call in for audio only:

Conference Line (657) 207-0015 Code: 861 097 585#

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#### MEETING LOGISTICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing [publiccomments@cvwest.org](mailto:publiccomments@cvwest.org). The public may also provide comments during the "Public Comment" section of the meeting agenda.

#### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

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#### Directors Present

Arthur Renney, Carol Stanford (remote), Gary Renner, Phillip Lien

## **Directors Absent**

Victoria Hancock

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## **I. Opening Items**

### **A. Call the Meeting to Order**

Board President Renney requested Nacrina Cuevas read aloud the notices regarding meeting logistics and accommodations.

Arthur Renney called a meeting of the board of directors of Crescent View West Public Charter to order on Thursday May 4, 2023 at 4:00 PM.

### **B. Roll Call and Establishment of Quorum**

Board President Renney introduced Vanessa Mendoza, who performed a roll call of the learning center locations that joined the meeting via a two-way teleconference line.

### **C. Pledge of Allegiance**

Board Member Lien led the pledge of allegiance.

### **D. Staff Introductions**

Jeff Brown, CEO

Nacrina Cuevas, Project Manager

Ide Rodriguez-Tarango, Principal

Rafael Aguilar, Director of State and Federal Programs

Jeff Martineau, V.P. of Charter Relations

Sara Luna, Regional Director of State and Federal Programs

Jaymian Campbell-Milner, Instructional Specialist

Eric Contente, Assistant Principal

Krystal Woskoski, Learning Center Coordinator

Andrew Mitchell, Learning Center Coordinator

Bill Thompson, Legal Counsel

Guita Sharifi, CFO, LLAC

Michelle Lopez, Legal Counsel, LLAC

### **E. Approve Agenda for the May 4, 2023, Regular Public Meeting of the Board of Directors**

Phillip Lien made a motion to approve Agenda for the May 4, 2023, Regular Public Meeting of the Board of Directors.

Carol Stanford seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Arthur Renney Aye  
Carol Stanford Aye  
Victoria Hancock Absent  
Phillip Lien Aye  
Gary Renner Aye

**F. Approve Minutes of the March 2, 2023, Regular Public Meeting of the Board of Directors**

Gary Renner made a motion to approve the minutes from Regular Board Meeting on 03-02-23.

Phillip Lien seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Carol Stanford Aye  
Victoria Hancock Absent  
Gary Renner Aye  
Phillip Lien Aye  
Arthur Renney Aye

**II. Consent Agenda**

**A. Consent Agenda Items**

1. The Board will be asked to approve the revised Employee Handbook
2. The Board will be asked to approve the revised COVID-19 Plan for Resuming In-Person Instruction, an addendum to the school's Health and Safety Plan

Board President Renney announced the consent agenda items and asked if any member would like to discuss any of the agenda items for action separately. Hearing none, Board President Renney asked for a motion to approve the consent agenda items.

Carol Stanford made a motion to approve the consent agenda items.

Phillip Lien seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Phillip Lien Aye  
Carol Stanford Aye  
Gary Renner Aye  
Arthur Renney Aye  
Victoria Hancock Absent

**III. Public Comment**

**A. Public Comment**

At the request of Board President Renney, Nacrina Cuevas read the following announcement for members of the public:

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

Board President Renney asked if there were any members of the public who wished to offer public comment. There were no members of the public who offered public comment or submitted written comment.

#### **IV. School Reports and Information**

##### **A. Principal Update**

Ide Rodriguez-Tarango greeted the board and provided a presentation covering the school's current enrollment (1,810 students), student utilization, and the average core credit completion rates for learning periods 1-8. Ms. Tarango then reviewed the current status of the school's "ROCK 1" NWEA testing goal and "ROCK 2" CAASPP testing goal. Ms. Tarango then updated the board on the volleyball, basketball, and dance programs, including how they benefit students. Finally, Ms. Tarango highlighted the recent successful PAC and ELAC meetings, as well as the stakeholder feedback received on the school's LCAP report.

Ms. Tarango informed the board they recently hired Assistant Principal, Eric Contente. She then shared information about a student who found success with one of their WIOA partners.

Ms. Tarango then asked the board if they had any questions and thanked them for their support.

Board Member Lien asked at what facilities the students play sports. Ms. Tarango informed the board they have been using the Clovis Recreation Center. Additionally, she informed the board that since the school has so many students interested in playing sports, they now have multiple teams who play against each other.

##### **B. WIOA Update**

Ide Rodriguez-Tarango discussed recent student participation and the ongoing WIOA partner representation at student enrollment. In addition, students are able to attend the monthly WIOA workshops where they learn about post-secondary options, resume building, and soft skills for the workplace.

### **C. 2022–2023 Eligibility for Comprehensive Support and Improvement (CSI) School Assistance Under the Federal Every Student Succeeds Act**

Sara Luna greeted the board and explained the federal Every Student Succeeds Act (ESSA) requires the California Department of Education (CDE) to determine school eligibility for Comprehensive Support and Improvement (CSI). Last year, the California State School Board of Education was denied a waiver from the federal Department of Education to use the 1-year cohort graduation rate for its DASS schools as the primary measure for school improvement eligibility. The federal requirement is a 4–5-year cohort graduation rate, averaged over three years, that is below 68%, regardless of Title I funding status. With this change, the school is now eligible for CSI – Low Graduation Rate.

Ms. Luna then explained the CSI plan is currently under development and will be embedded into the 2023-2024 LCAP to be presented to the board at the June board meeting. The CSI plan will include evidence-based strategies to support students and will be developed with input from educational partners. The CSI plan will be based on a school-level needs assessment and identify resource inequities. Board President Renney thanked Ms. Luna for her presentation.

### **D. LCAP Goals and Metrics**

Rafael Aguilar greeted the board and directed them to the LCAP goals and metrics located in their board packet. Mr. Aguilar reviewed the yearlong process to develop and finalize the LCAP goals and metrics and the engagement of school staff, parents, students, and community partners to provide feedback on the LCAP.

Mr. Aguilar then reviewed each of the school's four goals and discussed a few highlights and areas of improvement.

- Goal 1: Increase academic progress: 100% of teachers are appropriately assigned. Credit completion increased to 2.99 with a focus on the reading and math scores.
- Goal 2: Students will gain skills for college and career readiness: all instructional materials aligned to state standards, access to broad course of study with a focus on increasing the current CTE participation rate.
- Goal 3: Increase student retention rate: 90% success rate and a 94% student attendance rate.
- Goal 4: Increase educational partner engagement: all metrics in this goal were met.

Mr. Aguilar concluded his report and asked the board if they had any questions. Board President Renney thanked Mr. Aguilar for his presentation.

### **E. School Survey Report**

Rafael Aguilar directed the board to the school survey report located in their board packet. Mr. Aguilar reported that as a requirement for the school's LCAP, the school conducted a survey in January-February 2023 and collected input and feedback from students, parents and staff. Mr. Aguilar explained the three survey sections and shared a few highlights.

- Student survey highlights: 100% of students feel safe at school, 94% feel connected, 98% are satisfied with amount of interaction with teachers, and 99% feel encouraged to attend regularly..
- Parent/guardian survey highlights: 95% feel connected to the school, 96% feel satisfied with the amount interaction with teachers, 88% reported that their child has an adult that really cares about their student, and 99% feel the school encourages their student's regular attendance.
- Staff survey highlights: 100% feel connected to the school, 97% feel staff and teachers go out of their way to help students, 98% state staff care about all students, and 95% of staff reported the school provides a quality education that focuses on the academic success of each child through personalized learning.

Mr. Aguilar then explained the survey data is used when developing the LCAP for the next school year. Mr. Aguilar asked the board if they had any questions.

Jeff Brown thanked Mr. Aguilar and discussed the importance of student participation.

Board Secretary Renner commented on the results of the staff survey. Jeff Brown discussed the concerns reported in the survey by staff. Ms. Tarango commented on the inconsistent responses in some categories.

Board President Renney thanked Mr. Aguilar for his report.

## **F. Finance Update**

Guita Sharifi directed the board to the financial update report for the Hanmi Bank Rotating Line of Credit (RLOC) and LLAC promissory note updates as of March 31, 2023. Ms. Sharifi reviewed the Hanmi RLOC current interest rate of 8.50%, which represents an increase from the previous RLOC of 8.25%, the expiration date, the current RLOC withdrawal amount, and the RLOC covenants ratios. Ms. Sharifi then reviewed the LLAC promissory loan balance, cumulative borrowing, available balance, and current interest rate of 4%.

Board President Renney thanked Ms. Sharifi for her update.

## **G. Legislative Update**

Bill Thompson provided updates to the board of directors on proposed legislation and the ongoing efforts of the LLAC External Affairs division.

Board President Renney thanked Mr. Thompson for his update.

## **H.**

## 2023-2024 Board Meeting Dates

Board President Renney directed the board to the draft 2023-2024 regular board meeting calendar located in their board packet and requested the board to review the meeting dates, times, and meeting locations.

## V. Action Items

### A. The Board will be asked to approve the Declaration of Need (DON) forms as a prerequisite to the issuance of an emergency permit and/or limited assignment permit for teachers at the School for the 2023-2024 School Year per California Code of Regulations §80026

Sara Luna reminded the board of the purpose of the annual Declaration of Need (DON) forms, which ensure the school's eligibility to apply for emergency and/or limited assignment permits for teachers. Ms. Luna explained this will allow qualified individuals to be authorized to serve in their teaching assignment while they are working towards completing the credential requirements for the educator's assignment. Ms. Luna then reviewed the estimated number of Emergency Permits such as Provisional Internship Permits (PIP), Short-Term Staff Permits (STSP), Emergency Cross-cultural, Language and Academic Development (CLAD) permits, and Variable Term Waivers that will be requested during the 2022-23 school year. Ms. Luna then reviewed the areas of anticipated need for fully qualified educators, limited assignment permits, and efforts to recruit certificated personnel. Ms. Luna explained the school is anticipating 26 staff members and 10 new hires.

Ms. Luna recommended the board approve the DON form for the school for the 2023-2024 school year.

Hearing no additional questions or comments, Board President Renney asked for a motion.

Carol Stanford made a motion to approve the Declaration of Need (DON) forms as a prerequisite to the issuance of an emergency permit and/or limited assignment permit for teachers at the School for the 2023-2024 School Year per California Code of Regulations §80026.

Phillip Lien seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Carol Stanford	Aye
Arthur Renney	Aye
Victoria Hancock	Absent
Gary Renner	Aye
Phillip Lien	Aye

## VI. Additional Corporate Officers and Board Members' Observations and Comments

### A. Observations and Comments

Jeff Brown thanked the staff for their reports and praised the sports program. Mr. Brown congratulated Mr. Contente on his promotion to Assistant Principal. Lastly, Mr. Brown commended the WIOA program and thanked Mr. Aguilar for his LCAP report.

Board Secretary Renner shared with the board a positive experience he recently had at the school.

## VII. Closed Session

### A. Adjourn open public Board meeting to go into closed session

1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION, (Government Code section 54956.9(d)(1).), Name of Case: OAH Case Number 2023020131
2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION, (Government Code section 54957(b)(1).), Title: Area Superintendent

Gary Renner made a motion to adjourn open public Board meeting to go into closed session.

Phillip Lien seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Gary Renner	Aye
Carol Stanford	Aye
Victoria Hancock	Absent
Phillip Lien	Aye
Arthur Renney	Aye

### B. Adjourn closed session and reconvene to open public Board meeting

Carol Stanford made a motion to adjourn closed session and reconvene to open public Board meeting.

Gary Renner seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Gary Renner	Aye
Carol Stanford	Aye
Arthur Renney	Aye
Victoria Hancock	Absent
Phillip Lien	Aye

### C. Report of action taken or recommendations made in closed session, if any

Board President Renney stated no action was taken in closed session for the following:



1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION, (Government Code section 54956.9(d)(1).), Name of Case: OAH Case Number 2023020131
2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION, (Government Code section 54957(b)(1).), Title: Area Superintendent

## VIII. Closing Items

### A. Next Regular Board Meeting Date: June 1, 2023, 4:00pm

### B. Adjourn Meeting

Phillip Lien made a motion to adjourn the meeting.

Gary Renner seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Gary Renner Aye

Carol Stanford Aye

Phillip Lien Aye

Arthur Renney Aye

Victoria Hancock Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:13 PM.

Respectfully Submitted,  
Gary Renner

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**Accommodations.** All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [publiccomments@cvwest.org](mailto:publiccomments@cvwest.org). Documents are also available for public inspection at the Meeting Location noted on this agenda.