

Crescent View West Public Charter

Minutes

Regular Board Meeting

Operated by Crescent View West Public Charter Inc A California Non-Profit
Public Benefit Corporation

Date and Time

Thursday June 2, 2022 at 5:00 PM

Location

https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2F%2Fmeetup-join%2F19%3Ameeting_M2M1MGU2YWItNmYxZC00NjE3LWJlNGMtYTUwMTNmNjFjZWY0%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=2c5fcd52-080e-48c0-ae9e-d99e127205a4&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true

Or call in for Audio only:

Conference Line: (657) 207-0015 Code: 896 821 1#

MEETING LOGISTICS

This meeting is held in compliance with Assembly Bill 361, which allows flexibility in Brown Act teleconferencing procedures as addressed by the Board under Agenda Item I.E. The public is encouraged to participate in the meeting telephonically by dialing the conference line or by clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing publiccomments@cvwest.org. The public may also provide comments telephonically during the "Public Comment" section of the meeting agenda.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

Directors Present

Arthur Renney (remote), Carol Stanford (remote), Gary Renner (remote), Victoria Hancock (remote)

Directors Absent

None

I. Opening Items

A. Call the Meeting to Order

Board President Renney requested Nacrina Cuevas read aloud the notices regarding meeting logistics and accommodations.

Arthur Renney called a meeting of the board of directors of Crescent View West Public Charter to order on Thursday Jun 2, 2022 at 5:00 PM.

B. Roll Call and Establishment of Quorum

C. Pledge of Allegiance

Board Member Stanford led the pledge of allegiance.

D. Staff Introductions

Jeri Vincent, Corporate Secretary
Shellie Hanes, Area Superintendent
Ide Rodriguez-Tarango, Principal
Rafael Aguilar, Director of State and Federal Programs
Sara Luna, Regional Director of State and Federal Programs
Dr. Kathryn Catania, Regional Leadership Development
Nacrina Cuevas, Project Manager
Jeff Martineau, V.P. of Charter Relations
Bill Thompson, Legal Counsel
Guita Sharifi, CFO, LLAC
Michelle Lopez, Legal Counsel, LLAC

E. Adopt Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361

Jeff Martineau discussed Assembly Bill 361, signed by Governor Newsom on September 16, 2021, and explained that the law exempts the board from certain provisions of the Brown Act related to teleconference meetings during states of emergency, as long as the Board makes required findings as detailed in the law. Under AB 361, boards that would like to continue to meet remotely must determine by majority vote whether, as a result of the state of emergency, meeting in person would present imminent risks to the health or safety of attendees. Mr. Martineau directed the board members to the resolution located in their packet and recommended the board approve the Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361.

Carol Stanford made a motion to adopt Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Gary Renner Aye
Arthur Renney Aye
Victoria Hancock Aye
Carol Stanford Aye

F. Approve Agenda for the June 2, 2022, Regular Public Meeting of the Board of Directors

Victoria Hancock made a motion to approve Agenda for the June 2, 2022, Regular Public Meeting of the Board of Directors.

Gary Renner seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Gary Renner Aye
Victoria Hancock Aye

Roll Call

Carol Stanford Aye
Arthur Renney Aye

G. Approve Minutes of the May 18, 2022, Regular Public Meeting of the Board of Directors

Board Secretary Renner requested a minor correction be made to the minutes, wherein his name was misspelled.

Carol Stanford made a motion to approve the corrected minutes from Regular Board Meeting on 05-18-22.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Carol Stanford Aye
Gary Renner Aye
Arthur Renney Aye
Victoria Hancock Aye

II. Consent Agenda

A. Consent Agenda Items

Board President Renney announced the consent agenda items and asked if any member would like to discuss any of the agenda items for action separately. Hearing none, Board President Renney asked for a motion to approve the consent agenda.

Gary Renner made a motion to approve the consent agenda items.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock Aye
Gary Renner Aye
Carol Stanford Aye
Arthur Renney Aye

III. Public Comment

A. Public Comment

At the request of Board President Renney, Nacrina Cuevas read the following announcement for members of the public:

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda, by dialing the teleconference line or by clicking the weblink listed on the posted agenda. The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

Board President Renney asked if there were any members of the public who wished to offer public comment. There were no members of the public who offered public comment or submitted written comment.

IV. School Reports and Information

A.

Principal and WIOA Update

Ide Rodriguez-Tarango greeted the board and provided updates on the following:

- 1,673 students are currently enrolled in the school's four learning centers.
- Students are currently enrolling in the school's July program.
- Students attended field trips to Shaver Lake, Colorado, and Las Vegas for the Crime Scene Investigation experience.
- Students are enrolling into the Art Appreciation summer school dual enrollment program.
- The school is currently in the process to become NCAA compliant.
- The school met the 95% student participation rate for CAASPP and CAST state testing.
- Graduation will be held on June 9 at Wolf Lakes.
- Current graduation rate is 84%.
- Counselors are focusing on year-end graduates, providing social and emotional support and planning for dual enrollment for the 2022-23 school year.

WIOA Update

- The school continues to work in close collaboration with the school's WIOA partners to provide quarterly in-person meetings to students, and promoting services for graduates and internship opportunities to students.
- Community Outreach and Educational Partners: Partner Appreciation Event in Mendota and Fresno Area Hispanic Foundation.

Board President Renney thanked Ms. Rodriguez-Tarango for her report.

B. Report on Mathematics Placement Results

Shellie Hanes explained that the California Mathematics Placement Act of 2015 required the board to adopt "a fair, objective, and transparent mathematics placement policy" before the beginning of the 2016 school year. The policy was adopted prior to the school's initial operating school year with minor revisions to the policy approved by the board in 2020. The policy addresses students entering ninth grade and includes several required elements to ensure equity in student achievement, including multiple objective academic achievement measures, annual examination of pupil placement to ensure students are not held back in a disproportionate manner, providing an annual report to the governing board, and posting the policy on the school's website.

For the 2021-22 school year, the math placement for 9th graders fell into three categories:

- 51% of 9th grade math students placed in remedial math courses
- 45% of 9th grade math students placed in Algebra 1 (grade level course)
- 3% of 9th grade math students placed in Geometry or Algebra II (above grade level course)

Ms. Hanes then explained despite the challenges for many of the students, the school is pleased to report that all 9th grade students who took math progressed in their math courses, and none were held back. Ms. Hanes informed the board the school staff will continue to evaluate this data and report to the board next year pursuant to the Board's policy.

Board President Renney thanked Ms. Hanes for her report.

C.

LCFF Local Indicators Report for School Year 2021-2022

Shellie Hanes introduced Rafael Aguilar who directed the board to the LCFF Local Indicator Report in their board packet and explained the Local Indicators Report is required for reporting on the priority areas where state data is not available. The State Board of Education provides self-reflection tools for schools to report progress made. Mr. Aguilar stated the school met standards in all areas for the following state priorities:

- **Priority 1** – Focuses on ensuring that all students are assigned to appropriately credentialed teachers, that all students have access to their own instructional materials, and that the learning centers are in good repair. The school only had 1% miss-assigned teachers and received the highest rating of good repair for the learning center.
- **Priority 2** – Ensuring progress is made in implementing state academic standards and providing professional development to teachers. The school increased the implementation of standards-based curriculum and earned a higher score this year. The school is showing growth each year in the curriculum frameworks, instructional program, and professional development.
- **Priority 3** – Parent Engagement. School staff met with parents about their experience with remote instruction due to the pandemic. Parents praised the school and its teachers for being welcoming, helpful, especially during the pandemic, and complimented them on their communication, and building relationships and partnerships.
- **Priority 6** – School Climate. The state mandates that we ask students about their sense of safety and connectedness. Each year we report student survey results. This year the pandemic had a significant impact on the results, especially for how connected students feel. The decrease this year shows how important our face-to-face interactions are for our students.
- **Priority 7** – Access to a Broad Course of Study. Ensuring all students have equal access to essential courses required to graduate. The school analyzed data from the student information system to verify all students have access to standards aligned core and elective curriculum. The data analysis also showed that all students who are English Learners, low income, foster youth, and special education have access to all of the courses required for a broad course of study as defined in state law.

Mr. Aguilar then asked the board for any comments on the LCFF Local Indicators Report.

Board President Renney thanked Mr. Aguilar for his report.

D. School Survey Report

Shellie Hanes introduced Rafael Aguilar to present the school survey report. Mr. Aguilar directed the board to the school survey report located in their board packet. Mr. Aguilar reported that as a requirement for the school's LCAP goals, the school conducted a survey in February 2022 and collected input and feedback from students, parents and staff. Mr. Aguilar then shared some highlights from the following three survey areas.

- Student survey areas included: school climate, connectedness and engagement, social-emotional self-awareness, self-regulation, social awareness, relationship skills, decision making, future goals/college career, and civic engagement.
- Parent/guardian survey areas included: Safety & Connectedness, Time & Interaction, Communication & Engagement, Building Relationships, Building Relationships for Student Outcome, and Seeking Input for Decision Making.

- Staff survey areas included: School Climate, Culture & Vision/Mission, Academic Instruction, & Social Emotional Learning (SEL), Communication & Engagement, Leadership Perception, and Professional Development and Partnerships.

Mr. Aguilar then explained the survey data is used when developing the plan for the next school year. Mr. Aguilar asked the board if they had any questions.

Board President Renney thanked Mr. Aguilar for his report.

E. Annual IRS Form 990, Return of Organization Exempt From Income Tax and the California return for 2020, as filed

Guita Sharifi informed the board that the corporation's annual 990 federal tax return and the California return for 2020, which was provided to each board member, has been filed prior to the May 15, 2022, extension due date.

Board President Renney thanked Ms. Sharifi for the update.

F. Finance Update

Guita Sharifi directed the board to the Hanmi Bank Rotating Line of Credit (RLOC) financial update included in the board packet and reviewed the school's credit amount including the current interest rate of 4.5%, which represents an increase from the previous RLOC update provided to the board. Ms. Sharifi then reviewed the expiration date, the current RLOC withdrawal amount, and the RLOC covenants ratios as of May 23, 2022.

Board Secretary Renner asked when the board will meet to renew the HELOC. Ms. Sharifi informed the board there is an item on today's agenda for the board to approve the renewal. Ms. Sharifi informed the board they always look for the lowest interest rate and assured the board any changes in rates will be brought to the board.

G. Area Superintendent Performance Review (Evaluation Tool for school year 2022-2023), First Read

Jeff Martineau directed the board to the first read of the draft Area Superintendent evaluation tool for the 2022-2023 school year. Mr. Martineau explained this evaluation tool is for the board's consideration when evaluating the Area Superintendent and shall be a cooperative effort between the Board, Corporate Officers, and Area Superintendent. Mr. Martineau then reviewed the focused areas of performance and the changes from the current school year evaluation tool. He then requested input from the board and noted that this item will be placed as an action item on the August regular board meeting agenda with a recommendation for board approval.

Board President Renney thanked Mr. Martineau.

V. Public Hearing

A. Open Public Hearing

Carol Stanford made a motion to open the public hearing.
Victoria Hancock seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Gary Renner Aye
Arthur Renney Aye
Carol Stanford Aye
Victoria Hancock Aye

B.

The Board will hold a public hearing to solicit the recommendations and comments of members of the public regarding the Budget Overview for Parents and the Local Control Accountability Plan (LCAP) for the 2022-2023 school year

Board President Renney announced the public hearing opened at 5:30 p.m.

Shellie Hanes directed the board to the Budget Overview for Parents (BOP) and the Local Control Accountability Plan (LCAP) for the 2022-2023 school year and Ms. Hanes explained the BOP includes information on the Local Control Funding Formula revenues, supplemental and concentration grants, and state funds. The BOP demonstrates to the public and parents that the school directed its funds in 2021-2022 towards increasing or improving service in meeting the needs of the school community, while also directing funding for its high needs students such as low income students, English Learners, and foster youth.

Ms. Hanes then reviewed the projected revenue chart which explains the projected revenue for the school by each fund source: LCFF funds with both supplemental and concentration grants, and local, state and federal funds. Ms. Hanes discussed the estimated budgeted expenditures for the school and the corresponding actions and services in the LCAP.

Ms. Hanes then reviewed the school's proposed four LCAP goals for the 2022-2023 school year:

- Goal 1 – Increase Academic Progress: This is a focus goal for increasing academic progress for all students, especially our English Language learners, low-income and foster youth, who struggled during the previous year. The school analyzed key state and local data and determined the need for a focus goal on academic performance for all unduplicated students. This new goal specifically addresses low key metrics such as the English Learner reclassification rate, credit completion, and graduation for the student groups. The school sought the consultation of educational partners and involved them in the LCAP process, which promotes positive engagement, buy-in and trust. The school understands additional tutoring, interventions, and counseling support will help address student learning loss over the next few years.
- Goal 2 – Students will gain skills for college and career readiness: This is a broad goal for helping students gain skills for college and career readiness for all students, including low-income, English Learners and foster youth students. This goal was developed with the special needs and interests of the school's unique student population. Most of the students choose the independent study program to change their story and increase their viability after graduation. The school supports their interests in pursuing a career through CTE course work and partnerships, all students receive state standards-aligned curriculum, and staff encourage students who are college bound to meet the A-G requirements.
- Goal 3 – Increase Student Retention: This is a maintenance goal designed to continue success in addressing student disengagement from schooling and supporting their decision to either matriculate or graduate through the program. The school measures the core program through the high rate of retention, graduation and rematriculating back in school. The school's mission is to successfully help students make the turn away from dropping out of school. The school has specially trained staff and teachers in trauma-informed practices and to effectively address student retention. In consultation with students, families, and staff, the school will continue to provide a collaborative educational environment for students.
- Goal 4 – Increase Educational Partner Engagement: This is a maintenance goal for increasing the educational partners' meaningful engagement. The school involves parents in their student's orientation, awards, school activities, surveys and parent advisory meetings, which has a positive impact on the student's school experience. The school staff in consultation with the educational partners, have made this goal a maintenance of progress goal. There was a down turn in the school data for this goal,

stemming from the pandemic, however, school leaders expect it to resume full strength in a few years.

Ms. Hanes then directed the board to the allocation of funds to support these goals and requested any input from the board or public on the school's BOP and LCAP plan for the 2022-2023 school year.

Board President Renney thanked Ms. Hanes for her report and asked if there were any members of the public on the conference line or who sent in a written comment.

C. Close Public Hearing

Hearing no comments from the public, Board President Renney requested a motion and closed the public hearing at 5:39 p.m.

Victoria Hancock made a motion to close the public hearing.

Carol Stanford seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Carol Stanford Aye

Victoria Hancock Aye

Arthur Renney Aye

Gary Renner Aye

VI. Action Items

A. The Board will be asked to confirm its acknowledgement that Arthur Renney, Gary Renner, Carol Stanford and Victoria Hancock, have been reappointed as members of the Board of Directors by Educational Advancement Corporation, the sole member of Crescent View West Public Charter, Inc. for the term July 1, 2022 through June 30, 2023

Bill Thompson reported to the board that the Board of Directors of Educational Advancement Corporation (EAC), the sole member of Crescent View West Public Charter, Inc., has acted to reappoint Arthur Renney, Gary Renner, Carol Stanford and Victoria Hancock as members of the Crescent View West Public Charter of Directors for the term July 1, 2022 through June 30, 2023. Mr. Thompson then recommended the board vote to confirm its acknowledgment of EAC's action to reappoint the board members.

Carol Stanford made a motion to confirm its acknowledgement that Arthur Renney, Gary Renner, Carol Stanford and Victoria Hancock, have been reappointed as members of the Board of Directors by Educational Advancement Corporation, the sole member of Crescent View West Public Charter, Inc. for the term July 1, 2022 through June 30, 2023.

Gary Renner seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock Aye

Arthur Renney Aye

Gary Renner Aye

Carol Stanford Aye

B. The Board will be asked to re-authorize the Corporate Officers and Senior Administration to make all reasonable and necessary business arrangements, and enter into all reasonable and necessary transactions, including but not limited to, contracts with vendors, employees, consultants and others

Bill Thompson informed the board that this is a re-authorization of a practice that is currently in effect. He reminded the board that this item provides the flexibility needed to allow staff to continue their hard work.

Board President Renney then requested a motion to re-authorize the Corporate Officers and Senior Administration to make all reasonable and necessary business arrangements, and enter into all reasonable and necessary transactions, including but not limited to, contracts with vendors, employees, consultants and others.

Victoria Hancock made a motion to re-authorize the Corporate Officers and Senior Administration to make all reasonable and necessary business arrangements, and enter into all reasonable and necessary transactions, including but not limited to, contracts with vendors, employees, consultants and others.

Gary Renner seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Gary Renner Aye

Victoria Hancock Aye

Arthur Renney Aye

Carol Stanford Aye

C. The Board will be asked to re-authorize the Corporate Officers to award discretionary incentives to employees at various sundry times

Board President Renney introduced the item and then directed the board to Bill Thompson, who explained this is a re-authorization of a practice that is currently in effect and will allow incentives that are discretionary and will be determined based on the current budget and financials of the school.

Board President Renney then requested a motion to re-authorize the Corporate Officers to award discretionary incentives to employees at various sundry times.

Carol Stanford made a motion to re-authorize the Corporate Officers to award discretionary incentives to employees at various sundry times.

Gary Renner seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock Aye

Arthur Renney Aye

Carol Stanford Aye

Gary Renner Aye

D. The Board will be asked to approve the Local Control Funding Formula (LCFF) for school year 2022-2023, which drives the primary source of funding for the charter school

Guita Sharifi explained that LCFF funding is the primary source of the school's revenue and determines the funding for charter schools, which has two primary components: a base rate component that applies to all schools that depends exclusively on Average Daily Attendance (ADA) by grade span, and a supplemental and concentration component that depends on the percentage of school's English Learners, foster youth or low-income students. The LCFF calculation is the largest source of the school's unrestricted revenue and is essential to budget and LCAP development. Ms. Sharifi further explained the total LCFF revenue estimated to be received for the 2022-2023 school year, including the total supplemental and concentration funding. Ms. Sharifi recommended the board approve the LCFF for school year 2022-2023.

Victoria Hancock made a motion to approve the Local Control Funding Formula (LCFF) for school year 2022-2023, which drives the primary source of funding for the charter school. Carol Stanford seconded the motion. The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock Aye
Carol Stanford Aye
Arthur Renney Aye
Gary Renner Aye

E. The Board will be asked to approve the Education Protection Account (EPA) spending determinations

Guita Sharifi explained that the Education Protection Account (EPA) is a component of the LCFF funding that must be used only for instruction and be posted on the school's website every year. Ms. Sharifi discussed the total estimated EPA revenue to be received for the 2022-2023 school year. Ms. Sharifi recommended the board take action to approve the EPA spending determinations.

Gary Renner made a motion to approve the Education Protection Account (EPA) spending determinations. Victoria Hancock seconded the motion. The board **VOTED** to approve the motion.

Roll Call

Gary Renner Aye
Victoria Hancock Aye
Carol Stanford Aye
Arthur Renney Aye

F. The Board will be asked to approve the Budget for the 2022-2023 fiscal year

Guita Sharifi informed the board the school's budget is based on funding information from the May revision to the State's budget and will be adjusted in the future if there are changes to the budget when it is signed in June or in subsequent revisions during the summer.

Ms. Sharifi then explained the funding projections for next fiscal year, include a COLA of 6.56% to the LCFF funding rate compared to prior year. This is the highest COLA the school has seen since the inception of the LCFF funding formula. Ms. Sharifi further explained there is an additional \$2.1B included in the State's budget that will be allocated to the base rate of the LCFF formula and an \$8B for one-time discretionary grants. However, there is still no detail or clarity on how these additional funds and grants will be dispersed or the impact to the funding rate, therefore these funding amounts are not included in the school's original budget and will be added in future revisions.

Ms. Sharifi then discussed the school's projected ADA of 1,542 for school year 2022-2023, which is a decrease compared to the 2021-2022 school year.

Next, Ms. Sharifi reviewed the projected revenue for the school and explained the revenue amounts from LCFF sources, federal funds, and other state revenue, which include lottery funds, and she noted the school is not projecting local revenue.

Ms. Sharifi then reviewed the school's expenditures and discussed the reduction of salaries and benefits and purchasing as compared to the 2021-2022 school year. Ms. Sharifi also reviewed the operating expenses which is an increase compared to the current school year with an increase for training and professional services.

Ms. Sharifi informed the board the school is projecting a positive net position and ratio of reserves to expenditures. Ms. Sharifi then recommended the board approve the school budget for the 2022-23 fiscal year.

Board Secretary Renner asked if the school anticipates any impact from another recession. Ms. Sharifi informed the board the State budget is currently very healthy, and the State has put aside a large reserve for the years to come. Ms. Sharifi additionally reminded the board that, due to Prop 98, the schools must always receive a certain amount of funding. Therefore, they do not expect a major reduction in school funding, despite seeing a slight drop in the ADA. Mr. Renner also asked how much the school is being impacted by inflation. Ms. Sharifi informed the board the school has not been impacted by inflation and the students continue to have enough funds to be supported. Ms. Sharifi mentioned they have implemented a department that reviews and monitors all expenses to ensure the school receives the lowest price for everything it purchases. Ms. Hanes added the school projected conservatively when putting together the current budget.

Gary Renner made a motion to approve the Budget for the 2022-2023 fiscal year.
Victoria Hancock seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Carol Stanford Aye
Victoria Hancock Aye
Gary Renner Aye
Arthur Renney Aye

G. The Board will be asked to approve the Budget Overview for Parents and the Local Control Accountability Plan (LCAP) for the 2022-2023 school year

Shellie Hanes invited questions and suggestions from the board on the Local Control Accountability Plan (LCAP) for the 2022-2023 school year, which was shared during the public hearing. She then recommended the board approve the Budget Overview for Parents and the LCAP for the 2022-2023 school year.

Carol Stanford made a motion to approve the Budget Overview for Parents and the Local Control Accountability Plan (LCAP) for the 2022-2023 school year.
Gary Renner seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Carol Stanford Aye
Victoria Hancock Aye
Gary Renner Aye
Arthur Renney Aye

H. The Board will be asked to approve the school's Title I federal addendum for Schoolwide Program for the 2022-2023 fiscal year

Shellie Hanes reminded the board of the school's Title I, Part A funding as a Target Assistance School for this school year. Ms. Luna explained that the school conducted a Comprehensive Needs Assessment during Spring 2022 based on academic achievement information on all students enrolled including students who are failing, or are at-risk of failing, to meet the challenging state academic standards and any other factors as determined by staff. Staff identified strengths and needs and their priority areas and shared these findings with the school's educational partners during the recent ELAC and PAC meetings. The school determined they could more effectively support the students as a Schoolwide Program rather than a Target Assistance School.

Ms. Hanes recommended the board approve the school's application for Title I funds for a schoolwide program, with final decision-making authority delegated to the Area Superintendent and Corporate Officers to submit the Federal Addendum to receive Title I funds for the 2022-2023 fiscal year.

Carol Stanford made a motion to approve the school's Title I federal addendum for Schoolwide Program for the 2022-2023 fiscal year.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Gary Renner Aye

Arthur Renney Aye

Victoria Hancock Aye

Carol Stanford Aye

I. The Board will be asked to approve the Consolidated Application process and submission for all reports required for the 2022-2023 school year

Shellie Hanes introduced Sara Luna, who explained that the school will be requesting Title I, Part A, federal funds for a Schoolwide Program (SWP). Title I, Part A is a federal categorical program contained in the Consolidated Application (ConApp). The ConApp is used by the California Department of Education to distribute categorical funds from various federal programs. This year the CDE has delayed the opening for the 2022-23 ConApp reporting until July 1, with a deadline of approximately six weeks after the opening. Ms. Luna then explained the ConApp is the vehicle by which the school will apply for Title I funds and provides assurances that the school will comply with the legal requirements of each program. Ms. Luna requested the board approve the ConApp process and submission for all reports required for the 2022-2023 school year.

Victoria Hancock made a motion to approve the Consolidated Application process and submission for all reports required for the 2022-2023 school year.

Carol Stanford seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Carol Stanford Aye

Victoria Hancock Aye

Arthur Renney Aye

Gary Renner Aye

J. The Board will be asked to renew a Revolving Line of Credit (RLOC) from Hanmi Bank for the 2022-2023 school year, as needed, to maintain adequate cash flow pursuant to the RLOC provisions

Guita Sharifi reminded the board of the current Hanmi Bank agreement that provides a line of credit at a lower interest rate compared to other financing mechanisms to support the school's finances only when necessary to maintain adequate cash flow. Ms. Sharifi then explained the school has the opportunity to renew the Revolving Line of Credit (RLOC) with Hanmi Bank for the 2022-2023 school year in the amount of \$3,500,000 with the current interest rate of 4.5%. Ms. Sharifi reminded the board the interest rate is calculated at the greater of (1) the prime rate plus 0.50%, or (2) 3.75%. Ms. Sharifi then recommended the board approve the Hanmi Bank RLOC.

Carol Stanford made a motion to renew a Revolving Line of Credit (RLOC) from Hanmi Bank for the 2022-2023 school year, as needed, to maintain adequate cash flow pursuant to the RLOC provisions.

Gary Renner seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Gary Renner Aye
Arthur Renney Aye
Carol Stanford Aye
Victoria Hancock Aye

K. The Board will be asked to approve obtaining a loan from LLAC during the 2022-2023 fiscal year, as needed to maintain adequate cash flow, pursuant to promissory note provisions with applicable interest

Guita Sharifi explained to the board that the Lifelong Learning Administration Corp. (LLAC), the school's vendor for administrative and educational services, offers a short-term borrowing option to support the school when necessary for a maximum limit of \$1,750,000 at an interest rate of four percent (4%). Ms. Sharifi explained the amount is a maximum and the school may utilize it entirely, or not at all. Ms. Sharifi further emphasized this is an alternative financing option for the school to meet short-term cash flow needs only if needed for the 2022-2023 school year and as the last resort if there is not enough funding available from the Hanmi Bank RLOC to maintain adequate cash flow pursuant to a promissory note with interest rate. Ms. Sharifi then recommended the board approve the LLAC promissory note.

Board Secretary Renner asked for clarification on if this is a loan or a line of credit. Ms. Sharifi informed the board this is a very short term line of credit, as a promissory note, where the school can borrow up to the approved amount and then pay it off as soon as the school receives the money to do so.

Gary Renner made a motion to approve obtaining a loan from LLAC during the 2022-2023 fiscal year, as needed to maintain adequate cash flow, pursuant to promissory note provisions with applicable interest.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Arthur Renney Aye
Carol Stanford Aye
Gary Renner Aye
Victoria Hancock Aye

VII. Additional Corporate Officers and Board Members' Observations and Comments

A. Observations and Comments

Jeri Vincent thanked Ms. Hanes and her staff for all they have done. She thanked the board for agreeing to stay on for another year. Lastly, she thanked the expert advisers for their contribution and support.

Board Secretary Renner expressed how impressed he is with the positive outcome of the school survey.

VIII. Closing Items

A. Next Regular Board Meeting Date: July 21, 2022, 2:00pm

B. Adjourn Meeting

Carol Stanford made a motion to adjourn the meeting.

Victoria Hancock seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Carol Stanford Aye
Gary Renner Aye
Arthur Renney Aye
Victoria Hancock Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:18 PM.

Respectfully Submitted,
Gary Renner

Accommodations. All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to publiccomments@cvwest.org.