

Crescent View West Public Charter

Minutes

Regular Board Meeting

Operated by Crescent View West Public Charter Inc A California
Non-Profit Public Benefit Corporation

Date and Time

Thursday October 21, 2021 at 5:00 PM

Location

The meeting can be viewed at:

https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2FI%2Fmeetup-join%2F19%3Ameeting_ZDdhYTIwNDgtMmJiYi00NmNILWEwMmYtNmU4MTk5YzMxMjNm%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%252202de7701-f0d7-4650-9654-f35ea897bee9%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=098842bb-fb14-4c3a-9139-3e91276f1282&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true

Or call in for Audio only:

Conference Line: (657) 207-0015

Code: 773 394 727#

MEETING LOGISTICS

This meeting is held in compliance with Assembly Bill 361, which allows flexibility in Brown Act teleconferencing procedures as addressed by the Board under Agenda Item I.E. The public is encouraged to participate in the meeting telephonically by dialing the conference line or by clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing publiccomments@cvwest.org. The public may also provide comments telephonically during the "Public Comment" section of the meeting agenda.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

Directors Present

Arthur Renney (remote), Carol Stanford (remote), Gary Renner (remote), Victoria Hancock (remote)

Directors Absent

None

I. Opening Items

A.

Call the Meeting to Order

Board President Renney requested Nacrina Cuevas read aloud the notices regarding meeting logistics and accommodations.

Arthur Renney called a meeting of the board of directors of Crescent View West Public Charter to order on Thursday Oct 21, 2021 at 5:00 PM.

B. Roll Call and Establishment of Quorum

C. Pledge of Allegiance

Board Secretary Renner led the pledge of allegiance.

D. Staff Introductions

Jeri Vincent, Corporate Secretary
Shellie Hanes, Area Superintendent
Sarah Luna, Director of State and Federal Programs
Rafael Aguilar, Director of State and Federal Programs
Jeff Martineau, V.P. of Charter Relations
Ide Rodriguez-Tarango, Principal
Bill Thompson, Legal Counsel
Guita Sharifi, CFO, LLAC
Michelle Lopez, Legal Counsel, LLAC

E. Adopt Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361

At the request of Board President Renney, Jeff Martineau discussed Assembly Bill 361, signed by Governor Newsom on September 16, 2021, and explained that the law exempts the board from certain provisions of the Brown Act related to teleconference meetings during states of emergency, as long as the Board makes required findings as detailed in the law. Under AB 361, boards that would like to continue to meet remotely must determine by majority vote whether as a result of the state of emergency, meeting in person would present imminent risks to the health or safety of attendees. Mr. Martineau directed the board members to the resolution located in their packet and recommended the board approve the Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361.

Carol Stanford made a motion to adopt Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361. Victoria Hancock seconded the motion. The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock Aye
Carol Stanford Aye
Gary Renner Aye
Arthur Renney Aye

F.

Approve Agenda for the October 21, 2021, Regular Public Meeting of the Board of Directors

Victoria Hancock made a motion to approve Agenda for the October 21, 2021, Regular Public Meeting of the Board of Directors.

Gary Renner seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Gary Renner Aye
Carol Stanford Aye
Victoria Hancock Aye
Arthur Renney Aye

G. Approve Minutes of the September 2, 2021, Regular Public Meeting of the Board of Directors

Carol Stanford made a motion to approve the minutes from Regular Board Meeting on 09-02-21.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Gary Renner Aye
Arthur Renney Aye
Carol Stanford Aye
Victoria Hancock Aye

II. Consent Agenda

A. Consent Agenda Items

Board President Renney announced the consent agenda items and asked if any member would like to discuss any of the agenda items for action separately. Hearing none, Board President Renney asked for a motion to approve the consent agenda.

Victoria Hancock made a motion to approve the consent agenda items.

Carol Stanford seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Carol Stanford Aye
Victoria Hancock Aye
Arthur Renney Aye
Gary Renner Aye

III. Public Comment

A. Public Comment

At the request of Board President Renney, Nacrina Cuevas read the following announcement for members of the public:

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda, by dialing the teleconference line or by clicking the weblink listed on the posted agenda.

The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

Board President Renney asked if there were any members of the public who wished to offer public comment. There were no members of the public who offered public comment or submitted written comment.

IV. School Reports and Information

A. Principal Update

Sarah Luna greeted the board and informed them Ide Rodriguez-Tarango is now the principal for Crescent View West Public Charter. Ms. Rodriguez-Tarango then provided an update on the following topics:

- 1,485 students are currently enrolled in the school's four learning centers
- October 25-29: Parent-Teacher conferences
- Thanks to funding from the Expanded Learning Opportunity grant, the school has hired two Paraprofessionals, is offering English Learning Labs on a weekly basis, and has designated tutoring labs at the learning centers
- Saturday School is now available for increased student support
- The WASC committee virtual visit in September was positive and the committee agreed with the school's findings. Staff will update the board once the approved WASC report is received.
- Fall NWEA testing is completed and teachers will begin analyzing the data to determine intervention support
- Celebrating College Week: with a focus on FAFSA and college applications, and counselors are holding monthly workshops
- Graduation is scheduled for June 9, 2022 at Wolf Lakes
- Teachers and Counselors are working together with senior students to complete all graduation requirements

Board President Renney thanked Ms. Rodriguez-Tarango for her report.

B. WIOA Update

Ide Rodriguez-Tarango informed the board the school is continuing to work in close collaboration with the school's WIOA partners to ensure students are receiving all the necessary support they need to earn their diploma and prepare them for success after graduation. Counselors will be collaborating and organizing a presentation regarding available support from Employment Opportunity Center (EOC).
Upcoming workshops:

- November 4 - LAC/PAC Meeting and Parent Workshop
- November 10 - Fall Showcase, 5:30pm-7:30pm

C. Finance Update

Guita Sharifi directed the board to the Hanmi Bank Rotating Line of Credit (RLOC) financial update and reviewed the school's credit amount including the current interest rate expiration date, the current RLOC withdrawal amount, and the RLOC covenants ratios. Ms. Sharifi then discussed the status of the June 30, 2021 annual audit report and the extended due date of January 31, 2022, and the board will be provided a presentation of the audit report during the January 2022 regular board meeting.

Board Member Renner asked if the school was out of compliance with one of the covenants. Ms. Sharifi informed the board they were not out of compliance because there were no loans at the time.

D. School Year 2020-2021 Vendor List

Shellie Hanes directed the board to the 2020-2021 school year vendor list located in their board package. Ms. Hanes explained this is a list of all vendors for the 2020-2021 school year and includes a brief description of services for the board's review. Ms. Hanes further explained the list includes vendors who provide varying services including professional development, technology, health care benefits, etc.

Board President Renney thanked Ms. Hanes for the vendor list.

E. Updated 2021-2022 Board Meeting Calendar

Board President Renney reminded the board of the November meeting and directed the board to the updated 2021-2022 regular board meeting calendar in their packets.

V. Public Hearing #1

A. Open Public Hearing

Gary Renner made a motion to open the public hearing.
Carol Stanford seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Carol Stanford	Aye
Gary Renner	Aye
Arthur Renney	Aye
Victoria Hancock	Aye

B. The Board will hold a public hearing to solicit the recommendations and comments of members of the public regarding the Educator Effectiveness Block Grant Plan

Board President Renney announced the public hearing opened at 5:20 p.m.

Shellie Hanes provided background information to the board regarding the Educator Effectiveness Block Grant (EEBG), a state funding opportunity which will be apportioned to schools to spend from fiscal years 2021–22 to 2025–26. The school will be funded \$272,140 by the California Department of Education (CDE) for the EEBG to be used for professional learning for teachers, administrators, or paraprofessionals who work with pupils, and classified staff that interact with pupils.

Ms. Hanes explained there are two conditions for receipt of EEBG funding: (1) develop and adopt a spending plan by December 30, 2021, which must be presented at a

public board meeting before the plan is adopted at a subsequent public board meeting; and (2) by September 30, 2026, report detailed expenditure information to the CDE.

Ms. Hanes then reported on the school's three areas of focus for the EEBG funds, summarized as follows:

- Initiative 1 – Increase Academic Learning: Focus on improving academic learning by providing quality and relevant instructional practices, professional development fueled by accurate student growth data, coaching and mentoring of staff with a focus on retaining teachers, and offering structured feedback and coaching systems organized around skills essential for educators to engage in a meaningful classroom teaching experience.
- Initiative 2 – Leadership Development: Develop and implement a strong leadership development program that leads to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.
- Initiative 3 – Social Emotional Learning (SEL): Develop and implement a clear and organized SEL program supported by robust training. This long-term plan will implement SEL strategies, learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve staff and student well-being.

Ms. Hanes further explained the school will review the EEBG plan and make refinements as needed to align with any organizational changes, school goals, and CDE requirements. The plan will be brought back to the board for final approval at the December board meeting.

Ms. Hanes then asked if any board member or member of the public had any comments or questions regarding the EEBG Plan.

C. Close Public Hearing

Hearing no comments from the public, Board President Renney asked for a motion to close the public hearing.

Carol Stanford made a motion to close the public hearing.
Victoria Hancock seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Gary Renner	Aye
Carol Stanford	Aye
Victoria Hancock	Aye
Arthur Renney	Aye

Board President Renney announced the public hearing closed at 5:26 p.m.

VI. Public Hearing #2

A. Open Public Hearing

Gary Renner made a motion to open the public hearing.
Victoria Hancock seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Carol Stanford Aye
Victoria Hancock Aye
Gary Renner Aye
Arthur Renney Aye

B. The Board will hold a public hearing to solicit the recommendations and comments of members of the public regarding the Revised Budget Overview for Parents and Annual Update to the 2020-2021 Learning Continuity and Attendance Plan for the 2021-22 Local Control Accountability Plan

Board President Renney announced the public hearing opened at 5:27 p.m.

Shellie Hanes explained to the board that following an internal audit regarding the required attachments to the 2021-22 Local Control Accountability Plan (LCAP), we are seeking board approval on a revised Budget Overview for Parents and Annual Update for the 2020-21 Learning Continuity and Attendance Plan to reflect the corrected contributing expenses as found in the board approved 2020-21 Learning Continuity Plan (LCP).

Ms. Hanes reminded the board that state law required schools to adopt a LCP to ensure that students' learning progressed even amidst the pandemic. Per CDE instructions, LCP expenditures are to be included as an attachment to the 2021-22 LCAP under the title, Annual Update for the 2020-21 Learning Continuity and Attendance Plan. This annual update included both the projected and actual expenditures of the LCP. Ms. Hanes explained that during a review of the LCP expenditures, the school's internal audit found errors to the projected and actual expenditures inputted on the spreadsheet used to complete the Budget Overview for Parents (BOP). Ms. Hanes explained the school has established a process to ensure all data input is accurate and future errors will be eliminated. The chart titled, Updated on Increased or Improved Services for High Needs Students in 2020-21, includes the corrected contributing budgeted expenditures and actual expenditures for high needs students in the LCP.

Ms. Hanes then requested recommendations and comments from members of the public and the board

C. Close Public Hearing

Hearing no comments from the public, Board President Renney asked for a motion to close the public hearing.

Carol Stanford made a motion to close the public hearing.
Victoria Hancock seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Carol Stanford Aye
Arthur Renney Aye
Victoria Hancock Aye
Gary Renner Aye

Board President Renney announced the public hearing closed at 5:32 p.m.

VII. Action Items

A.

The Board will be asked to approve the Revised Budget Overview for Parents and Annual Update to the 2020-2021 Learning Continuity and Attendance Plan for the 2021-22 Local Control Accountability Plan

Board President Renney asked for a motion to approve the revised Budget Overview for Parents and update to the 2020-2021 Learning Continuity and Attendance Plan for the 2021-2022 Local Control Accountability Plan.

Gary Renner made a motion to approve the Revised Budget Overview for Parents and Annual Update to the 2020-2021 Learning Continuity and Attendance Plan for the 2021-22 Local Control Accountability Plan.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Carol Stanford Aye
Victoria Hancock Aye
Arthur Renney Aye
Gary Renner Aye

VIII. Closed Session

A. Adjourn open public Board meeting to go into closed session

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b) (1).) Title: Area Superintendent

Carol Stanford made a motion to adjourn open public Board meeting to go into closed session.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock Aye
Gary Renner Aye
Arthur Renney Aye
Carol Stanford Aye

B. Adjourn closed session and reconvene to open Board meeting

Board President Renney reported that the Board unanimously voted to adjourn the closed session and resume the public board meeting.

Gary Renner made a motion to adjourn closed session and reconvene to open Board meeting.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock Aye
Gary Renner Aye
Carol Stanford Aye
Arthur Renney Aye

C. Report of action taken or recommendations made in closed session, if any

Board President Renney reported out that no action was taken in closed session.

IX. Additional Corporate Officers and Board Members' Observations and Comments.

A. Observations and Comments

Jeri Vincent extended her gratitude to the board and the staff for their commitment to student success. She praised college week and expressed the importance of that experience for students. Ms. Vincent also thanked Ms. Sharifi for her report. Lastly, she thanked Jean Dume for his seamless tech support and Deonna Atkinson for her support with this meeting.

Board Member Stanford thanked Board President Renney for doing an outstanding job running the meeting. She praised staff for all of their hard work.

X. Closing Items

A. Next Regular Board Meeting Date: November 15, 2021, 5:00pm

B. Adjourn Meeting

Carol Stanford made a motion to adjourn the meeting.

Gary Renner seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Arthur Renney Aye

Gary Renner Aye

Victoria Hancock Aye

Carol Stanford Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:53 PM.

Respectfully Submitted,
Gary Renner

Accommodations. All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to publiccomments@cvwest.org.